



**NATIONAL SIGMA BETA CLUB FOUNDATION, INC.
2018 SIGMA BETA CLUB
NATIONAL LEADERSHIP CONFERENCE
JULY 16TH – 19TH, 2018
NEW ORLEANS, LOUISIANA**

**CONFERENCE REGISTRATION FORM – SBC MEMBER
PLEASE PRINT OR TYPE**

Member Information

SBC Member's Name: _____

Parent's/Guardian's Name: _____

Home Address: _____

City: _____ State: _____ Zip Code: _____

Email: _____

Phone Number: _____ Alternate Phone Number: _____

SBC Member's Leadership Position: _____

Chapter Information

Chapter Name: _____

Chapter SBC Coordinator: _____

Chapter Mailing Address: _____

City: _____ State: _____ Zip Code: _____

Phone Number: _____ Alternate Phone Number: _____

T-Shirt Size: Small (___) Medium (___) Large (___) X-Large (___) XX-Large (___) Other: _____

T-Shirt Type: Youth (___) Adult (___)

Registration Fees: SBC Member: \$325.00
THERE WILL NOT BE ONSITE REGISTRATION AVAILABLE

SBC Parent/Guardian's Signature Date: _____

SBC Chapter Coordinator Signature (not advisor) Date: _____

Payments: There is on-line registration at www.sigmabetaclub.org. All mail in registration must be postmarked by June 15, 2018 and mailed to: Arthur R. Thomas – Attn: 2018 SBC Leadership Conference • 3313 Government Street • Baton Rouge, LA 70806

Method: All mailed payments can be made via check, money order or certified check to National Sigma Beta Club Foundation. All online payments can be made via Visa, Mastercard, Discover, or American Express Credit/Debit Card.

Refunds: Requests for refunds shall be postmarked or e-mailed to sigmabetaclubfoundation@hotmail.com by 06/30/18.

If you have any questions/concerns, please contact Melvin Kaufman at sigmabetaclubfoundation@hotmail.com



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CONFERENCE REGISTRATION FORM – COORDINATORS/ADVISORS
PLEASE PRINT OR TYPE

Coordinator/Advisor Information

Name _____
Home Address: _____
City: _____ State: _____ Zip Code: _____
Email: _____ Membership Number: _____
Phone Number: _____ Alternate Phone Number: _____

Chapter Information

Chapter Name: _____
Chapter SBC Coordinator: _____
Chapter Alumni President: _____
Chapter Address: _____
City: _____ State: _____ Zip Code: _____
Phone Number: _____ Alternate Phone Number: _____

REGISTRATION TYPE: SBC Advisor () SBC Coordinator () NSBCF Representative ()
Check all that applies below

T-Shirt Size: Small () Medium () Large () X-Large () XX-Large () Other: _____

Registration Fees: SBC Member: \$350.00
THERE WILL NOT BE ONSITE REGISTRATION AVAILABLE

SBC Chapter Coordinator/Advisor Signature Date: _____

Date: _____
PBS Chapter President

Payments: There is on-line registration at www.sigmaplugin.org. All mail in registration must be postmarked by June 15, 2018 and mailed to: Arthur R. Thomas – Attn: 2018 SBC Leadership Conference • 3313 Government Street • Baton Rouge, LA 70806
Method: All mailed payments can be made via check, money order or certified check to National Sigma Beta Club Foundation. All online payments can be made via Visa, Mastercard, Discover, or American Express Credit/Debit Card.
Refunds: Requests for refunds shall be postmarked or e-mailed to sigmapluginfoundation@hotmail.com by 06/30/18.

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Parental/Guardian Consent Form and Medical Release (page 1)

Please print or type application

Date:

Participant's Name: _____ Age: _____

Parent/Guardian's Name: _____

Home Address: _____

City: _____ State: _____ Zip Code: _____

Email: _____

Phone Number: home _____ cell _____

**"I/WE, _____ give permission for our son,
_____, an active member of the _____ SBC Chapter, who is
registered and who will participate in the 2018 Sigma Beta Club National Leadership Conference
which will be held on the campus of Dillard University in New Orleans, Louisiana.**

In addition, I/we release and waive, and further agree to indemnify, hold harmless the National Sigma Beta Club Foundation, Inc. and Phi Beta Sigma Fraternity, Inc., its Officers and Membership, Agents or Representatives, as well as SBC Coordinator/Advisors and/or Parents/Guardians, from and against, any claims which I/we, any other parent or guardian, any sibling, any other person or any organization may have or claim to have, known or unknown, directly or indirectly, from any lost, damage, or injury arising out of, during or in connection with the Sigma Beta Club Member as a registrant of the 2018 Sigma Beta Club National Leadership Conference, and/or any conference activities and travel to and from the 2018 Sigma Beta Club National Leadership Conference, or the rendering of or administering of emergency medical procedures or treatment and/or EMS and Hospital related medical care . "



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Parental/Guardian Consent Form and Medical Release (page 2)

My/Our child _____ has Insurance/Medicaid coverage with:

Insurance company/Medicaid Provider: _____

Policy/Medicaid number: _____ Effective from _____ to _____

Known Prescribed/off Counter medication: _____

Known Allergies: _____

Doctor/Physician's Name: _____

Office Address: _____

Office Telephone No.: _____ Fax Number: _____

Parent/Guardian Signature(s):

Print: _____ (required)

Sign: _____ Date: _____

Print: _____

Sign: _____ Date: _____

Subscribe and sworn before me _____ DAY OF _____, 20_____.

Notary Signature: _____

Notary Public, State of _____ My Commission Expires _____

**All forms MUST be Notarized by a Notary Public and MUST be mailed and postmarked
on or before June 30, 2018 to:
NSBC Headquarters - Arthur R. Thomas
Attn: 2018 SBC National Leadership Conference
3313 Government St., Baton Rouge, LA. 70806**

If you have any questions/concerns, please contact Melvin Kaufman at sigmabetaclubfoundation@hotmail.com



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Parental/Guardian Consent Form and Medical Release (page 3)

I give my permission for my son _____ to participate in the following events and activities during the 2018 Sigma Beta Club National Leadership Conference (please initial):

- _____ Archery
- _____ Basketball
- _____ Boating
- _____ Culture Arts & Music Museums
- _____ Hiking/Binocular
- _____ Horseback Riding
- _____ Nature Journaling
- _____ Obstacle Course
- _____ Rope Courses
- _____ Swimming
- _____ Wall/Tower Climbing/Repelling Walls
- _____ Water Testing
- _____ Youth Conservation Corp/Internship Seminar
- _____ I do not wish to have my child participate in any physical activity during the 2018 SBC National Leadership Conference.

Parent/Guardian Signature(s):

Print: _____

Sign: _____

Date: _____

Print: _____

Sign: _____

Date: _____

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Emergency Contact Information

Please print or type application: _____ Date: _____

Participant Name: _____

In Case of Emergency, please contact:

Name: _____ Relationship: _____

Home Address: _____

City: _____ State: _____ Zip Code: _____

Email: _____

Phone Number: home: _____

work: _____

cell: _____

Name: _____ Relationship: _____

Home Address: _____

City: _____ State: _____ Zip Code: _____

Email: _____

Phone Number: home: _____

work: _____

cell: _____

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CODE OF CONDUCT AND EXPECTATIONS

The following is the Code of Conduct and Expectations for Sigma Beta Club members during the 2018 Sigma Beta Club National Leadership Conference which is held on the campus of Dillard University in New Orleans, Louisiana from July 16th – 19th, 2018.

I, _____, a Sigma Beta Club Member, acknowledges and accept the following conduct and expectations during this National Sigma Beta Club Leadership Conference:

- Attend all activities,
- Behave appropriately at all times,
- Respect the campus of Dillard University’s facilities and the personal property of others. Repair costs for damages incurred to property will be billed to the National Sigma Beta Club Foundation and/or individual responsible for such damages,
- Be responsible for personal belongings,
- Adhere to all curfews,
- Observe quiet times,
- Stay with assigned groups and Sigma Beta Club staff,
- Use appropriate language at all times,
- Follow all conference procedures,
- Not disrupt or interferes with conference programming,
- Not leave a program or the facility without permission of a Sigma Beta Club Advisor or authorized staff,
- Wear shirts and shoes inside all buildings at all times,
- Before or during checkout, guests must pay for all incidental charges,
- Abide by all local, state and federal laws,
- Refrain from possession, selling, and/or use of alcoholic beverages, tobacco products, and illegal drugs or substances OR being present where individuals are using alcohol, tobacco products and/or any illegal substances,
- Report any unusual verbal, physical and/or sexual misconduct or any other conduct that is contrary to the policies and procedure adopted by the National Sigma Beta Club Foundation.
- If there are any illegal activities being conducted during this Conference, immediately report these findings to the Sigma Beta Club Regional Coordinator and the Secretary of the National Sigma Beta Club Foundation,
- Respect the dignity, diversity of cultures, backgrounds and family customs of all individual Sigma Beta Club Members.

SIGMA BETA CLUB COORDINATOR AND ADVISOR ARE RESPONSIBLE FOR ENFORCING THE CONDUCT AND EXPECTATIONS AS STATED HEREIN. VIOLATORS MAY BE ASKED TO LEAVE OR SENT HOME AT THEIR OWN EXPENSE. THESE RULES ARE NOT SUBJECT TO INTERPRETATION, AND EACH CLUB AND INDIVIDUAL IS EXPECTED TO FOLLOW THEM WITHOUT EXCEPTION. OUR PRIMARY CONSIDERATION IS TO PROVIDE A SAFE, SECURE ENVIRONMENT FOR ALL SIGMA BETA CLUB MEMBERS.

Sigma Beta Club Member

Sigma Beta Club Coordinator

Club Location

Date



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**MEDIA PARENTAL CONSENT AND RELEASE FORM FOR
_____ (SBC MEMBER)**

This AGREEMENT (hereinafter referred to as the "Agreement") is made effective this ____ day of _____, 20__ by and between _____, Parent/ Guardian of _____, Sigma Beta Club Member, whose home address is _____(address), _____(city), _____(state) _____(ZIP code) (hereinafter referred to as the "Parent/ Guardian") and the National Sigma Beta Club Foundation, Inc., located at 145 Kennedy Street, Washington, D.C. 20011 / 3313 Government Street, Baton Rouge, La 70806 (hereinafter referred to as the "the Foundation").

WITNESSETH:

In consideration of the respective covenants contained herein, the parties hereto, intending to be legally bound hereby, agree as follows:

“The Parent/Guardian understands that during the Conference, photographs and video footage may be taken during the conference, and he/she/they hereby grant to the Foundation, its Photographers, Videographer, advertising and marketing agency, licensees and producers or publishers of its promotional materials, and their successors and assigns, the right to use, publish and copyright pictures, portraits and likeness, in whole or part, including alterations, modifications, derivations and composites thereof, of the Sigma Beta Club member during the 2018 National Sigma Beta Club Leadership Conference held in New Orleans, LA during the week of July 16th-19th, 2018, which may occur for the purpose of advertising and promotion of the Foundation throughout the world forever. This right shall include the right to combine the Sigma Beta Club member’s likeness with others and to alter his likeness, by digital means or otherwise, for the purposes set forth herein. All photographs, videos or other forms of promotional materials must conform to the standards of the National Sigma Beta Club Foundation consistent with its Code of Ethics for Club members, and must not depict the Club member in a lewd, provocative, distasteful or negative manner.

I, _____, hereby warrant that I am the [Parent or Guardian] of _____, a minor, and I have full authority to authorize the above Release which I have read and approved. I hereby release and agree to indemnify the Foundation, the Fraternity, its Board and officers, Chapters and Advisors, and its photographers, videographer, advertising and marketing agency, licensees, producer’s publishers, and successors and assigns, from and against any and all liability arising out of the exercise of the rights granted by the above Parental Release Form for Sigma Beta Club member.”

IN WITNESS WHEREOF, the parties hereto have executed this Agreement on the day and year first above written.

AGREED TO AND ACCEPTED:

BY PARENT/GUARDIAN:

BY SIGMA BETA CLUB MEMBER:

(an authorized signatory)

(*an authorized signatory if over 18 years old)

The Sigma Beta Club member must sign this form, in addition to his parent or guardian, if he has reached or will reach the age of eighteen (18) years old by the time of the 2018 NSBC Leadership Conference.



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THINGS TO BRING LIST

Clothing

Toiletries

2 White Collared Long Sleeve Shirts	Deodorant
2 Dark Colored (Black) Slacks	Shampoo/Conditioner
2 Dark Ties (one preferred in Sigma Blue)	Soap Bar or Body Wash
Khaki and/or Dark Shorts	Extra Washcloth/Towel
Long Khaki and/or Dark Trousers	Brush/Comb
Casual Shirts /T-Shirts	Lotion
Casual Pants/Shorts	Glasses/Contacts/Eye Solution
Pajamas/Robe/Slippers	Shower Shoes
Underwear/Socks	Laundry Bag/Detergent
Casual Shoes	Light Blanket (optional)
Dress Shoes	Toilet Paper
Gym Clothes/Shoes	Lysol Spray

Additional Supplies

Alarm Clock	Small Notebook
Pens/Pencils	Ethernet Cable
Hangers	Desk Lamp/Flashlight
Health Insurance Card (Recommended that the Chapter Coordinator should have on hand)	
Any Medications (Chapter Coordinator/Advisor, please make sure that you are aware of any medications that your SBC Members are taking and instructions on how to take medications. In addition, please communicate this information upon sign-in. If there are any medications(s) that need to be administered, please let the Foundation Representative aware	